

Preparing your device for a Teams video call

To prepare for your Teams video download the Teams app from Microsoft

1. Visit <https://teams.microsoft.com/downloads>
2. Select **download teams**

Download Microsoft Teams on any device

Connect on Teams anywhere with Windows, Mac, iOS and Android devices, or bring remote participants into meeting spaces of all sizes with Teams.

[Download Teams](#)

3. If redirected to app store for your device, please download the free app from here
Note: You do not need to setup an account, just install the app
4. Once app is installed ACCEPT the meeting from your mail client
See example below

Wongaburra Video Calling <video@wongaburra.com.au>
Required Kym Stewart

[Please respond.](#)

Monday, 30 March 2020 1:30 PM-2:00 PM Video Calling 2

1 PM
FW: TEST MEETING: Video Calling 2: Wongaburra Video Calling

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From: Wongaburra Video Calling <video@wongaburra.com.au>
Date: Monday, 30 March 2020 at 1:33 pm
To: Kym Stewart <kglst@bigpond.net.au>
Subject: TEST MEETING

[Join Microsoft Teams Meeting](#)

Learn more about Teams | Meeting options
If you need to cancel or reschedule this meeting, please call us on 07 5540 1400

