



## WONGABURRA SOCIETY PRIVACY COLLECTION STATEMENT

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### Protecting your privacy

We will use all reasonable efforts to protect the privacy of individuals' personal information and to comply with the obligations imposed by Australian Privacy Principles 2014 and Mandatory Data Breach legislation 2018 (under *Privacy Amendment (Enhancing Privacy Protection) Act 2012*, which amends the *Privacy Act 1988*). These documents are classified "in confidence" and Management is responsible for safe storage according to Australian Standards.

This Privacy Collection Statement should be read in conjunction with our Privacy Policy which contains detailed information on how we protect your privacy, including the way in which we may collect, use and disclose your information.

A copy of our Privacy Policy (44 PP WGS) is available on our website or at our facility. A copy can be provided on request on admission or prior to admission.

### Collection of information

We collect personal information about individuals directly from the individual or their legal representative. We will only collect information for a purpose that relates directly to our functions and activities as an aged care provider. We understand that you may not want to provide information to us. The information we request of you is relevant to providing you with the care and services you need. If you choose not to provide us with some or all of the information we request, we may not be able to provide you with the care and services you require.

For more detailed information, please refer to our Privacy Policy (44 PP WGS).

### Use and disclosure

We will use and disclose your personal information only for the purpose for which it was collected or for any other purpose that is otherwise directly related to our functions or activities as an aged care provider or otherwise permitted at law.

Please refer to our Privacy Policy for more detailed information.

### Access and correction of information

Our Privacy Policy also contains detailed information on how you may access the personal information we hold about you and how you can seek to have your personal information corrected.

### Overseas recipients

We will not disclose your information to overseas recipients. If we do, we will take all steps that are reasonable in the circumstances to ensure that the overseas recipient does not breach the Australian Privacy Principles.

I acknowledge that I have received, read and understood the Wongaburra Society Privacy Collection Statement.

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Signature

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Date